
HEAD OF EDUCATION QUALITY CONTROL DEPARTMENT

Saidova Zilola Habibovna



Reception time: Wednesday-Thursday-Friday 1500-1700

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Saidova Zilola Habibovna, born in 1990 in Samarkand, higher education, married, two children.

Work activity:

1st ACADEMIC LICEUM AT SAMARKAND MEDICAL INSTITUTE, teacher
August 2011 - November 2012

SAMARKAND STATE MEDICAL INSTITUTE, leading specialist
November 2013 - January 2014

TASHKENT UNIVERSITY OF INFORMATION TECHNOLOGIES NAMED AFTER
MUHAMMAD AL-KHORAZMI, Assistant Lecturer
September 2018 - August 2019

YOEJU TECHNICAL INSTITUTE IN TASHKENT Head of Education Quality Control
Department
2019-present

Functional responsibilities:

For performing the functions assigned, the quality manager must:

- 1 realize the organization of work on quality management at the institute.
2. manage the activities of the institute's departments to fulfill the requirements of the quality management system.
3. organize the development of long-term and short-term development plans of the institute in the field of educational process management, aimed at improving the quality of educational services.
4. manage the analysis of the causes of inconsistencies in the provision of educational services and the development of proposals for their elimination.
6. coordinate the development of forecast indicators for improving the quality of the provision of educational services for the future.

7. Organize and participate in the development of regulatory and methodological documents in the field of quality management.

8. control:

- fulfillment by employees of direct duties in the framework of job descriptions and requirements of the collective agreement;

- fulfillment by the university departments of the quarterly, annual work plans of the institute as a whole and departments in particular;

- provision faculty with the implementation of individual and calendar plans.

9. consult university employees in the field of quality management.