

**Senior Lecturer, Department of Russian Language,
Technical Institute of YEOJU in Tashkent**

Mirzaeva Elmira Tagirova



From 12 August 2019, YEOJU Technical Institute in Tashkent Russian Language Department

Date of Birth:

16.05.1962 Denau city, Surkhandarya region

Education: Graduated Republican Russian language and literature Institute, 1985

EXPERIENCE

1980 -2002 yrs - Surkhandarya region, the city of Denov 11 - school Russian Language teacher.

2002 - 2018 yrs. - Tashkent Financial Institute, A teacher of Russian and Uzbek language

2018 - Uzbek State University of World Languages, Teacher of Russian Language and Teaching Methodology.

2019 August 12 - Senior Lecturer, Department of Russian Language, YEOJU Technical Institute in Tashkent

Duties of the senior teacher of department:

- observance of the Constitution and laws of the Republic of Uzbekistan, normative legal acts, the Charter of Technical institute Yeoju to Tashkent and also the Charter of department;
- participation in the organization of educational, educational and methodical, research work of department;
- participation in curriculum development (Syllabus) in the subject "Russian";
- carrying out a practical training on high theoretical, scientific and methodical and professional the levels established by a teaching department of institute according to the state requirements;
- placement of training materials on discipline in the Moodle system;
- development of test options and tasks for carrying out intermediate (personal computer) and total control (TC);
- carrying out a practical training at faculties on the approved schedule;
- preparation and holding scientific and practical conferences, scientific seminars and trainings concerning a technique of teaching Russian;
- preparation of theses and articles for the publication in Scopus and scientific magazines with a high impact-factor;
- passing of courses of retraining and increase in qualification;
- work with students on formation and development of skills of the speech in their professional activity;
- strict observance of regulations of institute;
- observance of safety regulations and labor protection.