

**The head of “Economic sciences”
department.**

Suluxan Ismaylova Sarsenbayevna

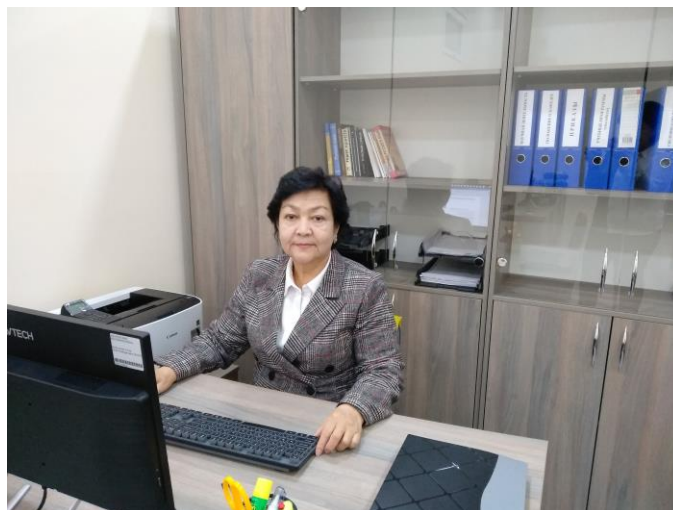
Consulting hours:

Monday: 14:00-16:00

Wednesday: 14:00-16:00

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Suluxan Ismaylova Sarsenbayevna was born in Chimbay region, Republic of Karakalpagistan, 1966. She has higher education. Candidate of Economic Sciences, Associate Professor.

Scientific researches:

The author of 1 monograph, 2 patents, 6 textbooks (including 4 of them based on the Ministry of Higher and Secondary Special Education). More than 80 scientific articles, including articles published in journals recognized by the International Scopus Foundation and the HAC.

2015-2017 Head of the State Grant "Proposals and Recommendations for Development of Leasing Activities in Agriculture and Water Resources"

Participant of the State grant "Development of Public Private Partnerships in Agriculture and Water Resources" for 2018-2020.

From September 4, 2019 – the head of “Economic sciences” department of Yeoju Technical Institute in Tashkent.

Responsibilities of the Head of Economic sciences department:

1. Carries out the organization and management of all activities of the Department.
2. Bears full responsibility for the quality and timeliness of the tasks assigned by the Regulation to the Department, the implementation of the Department’s work plan in all areas of activity.
3. If necessary on the basis of representation of the head of the department in coordination with a course by the leader and on the basis of his order the head of the department can delegate a part of functions on management of department to other staff of department.
4. Reports on the activity to the Academic council of higher education institution, the academic council of faculty, the vice rector, the rector.

5. Responsible for appropriate and timely performance by department of the requirements provided by situation is born by the head of the department.

6. Personal responsibility is conferred on the head of the department for:

- the organization of activity of department for performance of the tasks and functions assigned to department;
- the organization at department of expeditious and high-quality preparation and execution of documents, record keeping according to the existing rules and instructions;
- observance by employees of department of labor and production discipline;
- ensuring safety of the property assigned to division and observance of fire safety regulations.